

CHAPTER 4.00 – CURRICULUM AND INSTRUCTION

FIELD TRIPS

4.43+

- I. Educational Field Trips
Any trip which is directly related to a unit of instruction being studied by a particular group of students shall be considered an educational field trip. A field trip will be approved only when related to the instructional program of the school. Schools shall develop procedures to ensure all students have equal access to participate in educational field trips regardless of financial need. The teacher shall direct the request for a field trip to the principal. The request shall include an outline of the trip and shall show how the field trip will be of benefit to the students.
- II. Extracurricular Field Trips
A trip which is not directly related to the instructional program, but which is related to a school-sponsored or connected activity shall be considered an extracurricular trip.
- III. The Superintendent, or his designee, shall develop procedures to be followed relating to educational and extracurricular field trips.
- IV. The parent or guardian, as defined by Florida Statutes, shall be notified prior to any field trip. Such notice shall require a signed parent or guardian permission slip and include, at a minimum, the following information:
 - a) The nature of the event or activity;
 - b) The date(s) and time(s) of the event or activity;
 - c) Specific location(s) and type(s) of sponsors/guests at the event or activity;
 - d) Method of student supervision provided, such as anticipated number of chaperones.
 - e) Mode of transportation to be used;
 - f) The manner of assignment of overnight lodging (if necessary)
- V. Walking field trips are specifically prohibited without the expressed consent of the appropriate Executive Director.

STATUTORY AUTHORITY:

1001.41, 1001.42, F.S.

LAW(S) IMPLEMENTED:

1001.43, 1006.21, 1006.22, F.S.

STATE BOARD OF EDUCATION RULE(S):

6A-3.017

HISTORY:

ADOPTED: 08/31/01

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FORMERLY: 7.416

NOTES:

Refer to: Field Trip Procedure